



## Otto-Eldred School District

143 R.L. Sweitzer Drive, Duke Center, PA 16729  
(814) 817-1380 opt. 3 Fax (814) 817-4050

Matthew D. Splain, Superintendent

Jodi L. Flexman, Business Manager

Lindsay A. Burns, Director of Pupil Services & Spec. Ed.

### Otto-Eldred Elementary School

5 N. Bennett St, Eldred, PA 16731

(814) 817-1380 opt. 1

Fax (814) 225-4917

Nichole M. Garthwaite, Principal

Kera D. Hendershot, School Counselor

### Otto-Eldred Junior Senior High School

143 R.L. Sweitzer Dr, Duke Center, PA 16729

(814) 817-1380 opt. 2

Fax (814) 817-4050

Nicholas J. LaBella, Principal

Erin M. Jackson, School Counselor

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## - ANTICIPATED POSITION VACANCY -

**Position:** Elementary Teacher (K-6), starting August 2025

**Location:** Otto-Eldred Elementary School

**Details:** Otto-Eldred SD is seeking a passionate and dedicated Elementary Teacher to fill an anticipated opening. The ideal candidate will create an engaging and supportive learning environment that fosters academic growth and social development for our students. PreK-4 or K-6 PA Certification required.

### Responsibilities:

- Develop and implement age-appropriate lesson plans aligned with curriculum standards, with a focus on core areas of literacy, math, science and social studies.
- Foster a positive classroom environment that encourages student participation and curiosity.
- Assess student progress and provide individualized support as needed.
- Adapt teaching methods to meet the diverse needs of students.
- Communicate effectively with parents, guardians, and school staff.
- Manage classroom behavior in accordance with school policies.
- Integrate technology and interactive activities into instruction.

Please contact the Elementary Principal, Mrs. Nichole Garthwaite, at [ngarthwaite@ottoeldred.org](mailto:ngarthwaite@ottoeldred.org) with any questions regarding the position.

**Application Deadline:** Friday, April 11<sup>th</sup> by 3:00 pm

**Application packets should contain a PA Standard Teaching Application, Resume/Cover letter, Copy of Clearances, Official Transcripts, Copy of PA Certification and 3 letters of recommendation. Application packets should be emailed to:**

Office of the Superintendent  
Attention: Mrs. Suzanne Strait  
[sstrait@ottoeldred.org](mailto:sstrait@ottoeldred.org)