



FORT CHERRY SCHOOL DISTRICT

Elementary Principal & Transportation Director

Fort Cherry School District serves the communities of McDonald, Midway, and the townships of Robinson and Mount Pleasant. With a commitment to "Truth, Honor, Integrity," the district fosters a supportive environment for both staff and students. We offer personalized learning experiences with a low student-to-teacher ratio, ensuring that each student receives the attention they need to succeed. Fort Cherry School District is home to approximately 470 students K-6 and less than 1000 students District wide. Joining Fort Cherry means becoming part of a team dedicated to educational excellence and community engagement.

Fort Cherry School District is seeking a dynamic Elementary Principal to lead instruction and drive academic achievement through data-informed decision-making at the Elementary Center. The ideal candidate will foster a collaborative learning environment, utilizing student performance data to enhance instructional practices and improve outcomes. The Principal directs and supervises the operation of the elementary school and is responsible for the continuous development, improvement, and evaluation of the educational program within the framework of the district's philosophy and established goals. The Principal provides primary leadership in all aspects of management, administration, and instructional improvement in the school. The ideal candidate will be passionate about education, possess excellent leadership skills, and have a strong commitment to fostering a positive learning environment.

The Elementary Principal also serves as the Transportation Director. In this role the ideal candidate will ensure the safe and efficient transportation of students and manage all aspects of the transportation department. It is important to note, the District has transportation contracts and does not own and operate their own bus garages.

[Principal Job Description](#)

[Transportation Director Job Description](#)

Employees benefit from a comprehensive benefits package, including health, dental, and vision insurance, as well as participation in the Pennsylvania School Employees Retirement System.

Key Responsibilities:

- Conduct ongoing evaluations to improve staff performance, and have experience in managing disciplinary actions, up to and including dismissal.
- Prepare and manage the school budget to address declining enrollment.
- Develop a plan to improve student mathematics performance.
- Develop an effective student remediation and acceleration program.
- Address disciplinary and behavioral issues among students.
- Ensure compliance with local, state, and federal regulations.
- Manage and evaluate school staff, including hiring, training, and support.

- Develop and implement school policies and educational programs.
- Oversee daily school operations and ensure a safe, productive learning environment.
- Engage with parents, community members, and other stakeholders.
- Organize school events and assemblies.
- Develop and implement transportation strategies and policies that ensure student safety while controlling costs.
- Address and resolve transportation-related issues and emergencies.

Key Qualifications:

- Master's degree in Education or related field.
- Valid Pennsylvania Principal Certification.
- Minimum of 5 years of teaching experience and 3 years in a leadership role.
- Strong leadership, communication, organizational, and interpersonal skills.
- Knowledge of transportation software preferred but not required.

Position: Full-Time, 12 month position beginning in June 2025

Organizational/Labor Relationship: Act 93

Salary: Final salary commensurate with education and experience

Transportation Director Compensation: \$5,000 stipend in addition to base salary

Benefits:

-Comprehensive benefits package, including health, dental, and vision insurance (Allegheny County Schools Health Insurance Consortium Highmark BCBS)

-PA School Employees Retirement System

-Paid vacation and sick days

Please submit Applicant Requirements to the address below:

- Resume'
- Letter of interest
- 3 professional letters of reference
- Undergraduate/Graduate Transcripts (official transcripts required at time of hire)
- Clearances (must be renewed within the last year at the time of hire)
- copies of any applicable certifications

After employment:

- Physical and TB test
- Mandated Reporter Training (within 30 days of starting)

APPLICATION DUE BY APRIL 4, 2025

Submit materials to:

Pam Staley

110 Fort Cherry Road

McDonald, PA 15057

724-796-1551 X5002

pstaley@fortcherry.org

We are an equal opportunity employer and welcome all qualified candidates to apply.